



SPACE RESERVED FOR THE INTERESTED PARTY

COMPLAINT

SUGGESTION

Submitted by:

Employee

Customer

Supplier

Other (specify \_\_\_\_\_)

Identification data of the interested party:

The partinterestedprefer to remain ANONYMOUS

The interested party is available to be contacted

Referrer \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_ Tele \_\_\_\_\_

phone \_\_\_\_\_ e-mail \_\_\_\_\_

AREA SUBJECT TO THE REPORT

Performance indicator:

1 Child labor

2 Forced or compulsory labour

3 Health and Safety

4 Freedom of association

5 Discrimination

6 Disciplinary practices

7 Working hours

8 Salary

9 Management system

Description of Complaint/Suggestion:

Action and/or remedies required:

**How to submit a Complaint/Suggestion:**

Report forwarding to the Ethics Manager (RE) or his delegate and to the SA8000 Workers' Representative at the email address:

Anonymously (added to suggestion box)

Directly to the SPT (Social PerformanceTeam) SA 8000

To the appointed body TUV NORD: Headquarters: Via Filippo Turati 70

20023 Cerro Maggiore (MI)- Tel.0331 541488- Fax: 0331478854- Mail:Info@tuev-nord.it



SPACE RESERVED FOR THE ETHICAL TEAM

COMPLAINT / SUGGESTION No. \_\_\_\_ date \_\_\_\_\_

Method of receipt

Mail/ Fax / Mail       Complaints Box       Personally  Website

Relevance judgment

Complaint/ Tip NOT relevant

To justify:

\_\_\_\_\_

RELEVANT COMPLAINT/SUGGESTION

Documents and Information to acquire

Aspects to be explored

Results of the investigation

And Proposed solutions

Corrective action

No       Yes No\_\_

Conclusions

Reply sent on \_\_\_\_\_ through \_\_\_\_\_ to the interested party who reported the complaint In  
 the event of an anonymous report, the response will be posted on the bulletin board from the day \_\_\_\_ per day \_\_\_\_\_

DATE

SPT SIGNATURE - SA 8000

RSE VISA

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

VISA AD

\_\_\_\_\_